



DEPARTMENT OF TRANSFORMATION AND SHARED SERVICES
Office of Personnel Management
Special Entry Rate Request - Labor Market Conditions

Agency Name							
Class Title				Grade		Class Code	
Current Entry Salary/Pay Level	Requested Entry Salary/Pay Level	Institutions Only			Agencies Only		
		Number of Positions			Number of Positions		
		Authorized	Budgeted	Filled	Authorized	Filled	

If current employee is to be moved to the requested rate attach OPM form 095.

Filled Positions by Pay Level				
Entry	Base	Mid-Point	Maximum	Career

Agency/Institution Personnel Representative	Date
Agency/Institution Head	Date

OFFICE OF PERSONNEL MANAGEMENT - ACTION

Attach Salary Survey:	
Reviewed by:	Reviewed by:
OPM Personnel Representative	Date
Classification and Compensation Manager	Date