



**ARKANSAS DEPARTMENT OF FINANCE AND ADMINISTRATION
OFFICE OF INTERGOVERNMENTAL SERVICES**

**SUBGRANT ADMINISTRATION GUIDE
PART II: POST SUBGRANT REQUIREMENTS**

L. TERMINATION FOR CONVENIENCE

1. IGS may terminate any project, in whole or in part for any reason.
2. In the event that a project is terminated, IGS will:
 - a. Notify the subgrant organization in writing of its decision;
 - b. Specify the reason;
 - c. Afford the subgrant organization a reasonable amount of time to terminate project operations; and
 - d. Request that the subgrant organization seek support from other sources.
3. A project which is prematurely terminated will be subject to the same requirements regarding audit, recordkeeping, the retention of records and submission of reports as is a project which runs the duration of the project period.